



Seattle Public Schools
INTENT TO APPLY FOR A GRANT
FOR SPS PARTNERSHIPS 2019-20

Organizations who wish to apply for a grant in partnership with SPS will complete this form. The purpose of this form is to ensure that grant-funded partnerships are initiated with a consistent and transparent process, and that resources are deployed in coordination and alignment with SPS priorities and initiatives.

Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Grant/Award: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Funder: \_\_\_\_\_

Amount to be requested: \_\_\_\_\_ Funder's Submission Due Date: \_\_\_\_\_

Associated schools or central office departments: \_\_\_\_\_

School/s or central office points of contact: \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list by dollar amount and/or in-kind service/support. Be specific: \_\_\_\_\_

Describe project fit with Seattle Public Schools' strategic goals:

Signature: \_\_\_\_\_
Authorized Representative

Email or deliver this form to Min Yee, Grants and Fiscal Compliance, mlyee@seattleschools.org. Upon receipt of this form, the Grants Office will email a response within two business days. If your grant application requires a Superintendent signature, you will be required to submit the following to the Grants Office at least ten (10) business days prior to the proposal due date:

- The final draft of your grant proposal
The budget
Signature page for district-level signatures

Direct questions on the SPS grant process to Michael Stone at (206) 252-0222, mastone@seattleschools.org